

The American Legion U.S.S. Tampa Post 5

3810 West Kennedy Boulevard

Tampa, Florida 33609

813-870-0505

HALL RENTAL AGREEMENT

This Rental Agreement shall evidence the complete terms and conditions under which the parties whose signatures appear below have agreed. Agent of, **The American Legion U.S.S. Tampa Post 5**, shall be referred to as "OWNER" and Lessee, _____, shall be referred to as "RENTER." As consideration for this agreement, OWNER agrees to rent/lease to RENTER and RENTER agrees to rent/lease from OWNER for use solely as a private rental, the premises located at **3810 West Kennedy Boulevard** in the city of **Tampa, Florida**.

On the date of _____ from _____ AM/PM to _____ AM/PM and set-up time to begin at _____ AM/PM

This rental is for the purpose of _____

Additional comments: _____

Hall and Facility Options	Usage	Time	Rate	Totals
Event length of time		Hour(s)	\$120.00	\$
Midnight or later hours		Hour(s)	\$135.00	\$
Auxiliary room use		Day(s)	\$60.00	\$
Clean-up Charge (Required)	1	Day(s)	\$85.00	\$85.00
Additional Set-up time (excluding 2 hours)		Hour(s)	\$120.00	\$
Security - Tampa Police (If needed)		Hour(s)	\$43.00	\$
Security - Security Guard (If needed)		Hour(s)	\$25.00	\$
			Pre-Tax Total:	\$
Florida and Hillsborough Sales Tax			8.50%	\$
			Total with Tax	\$
			Deposit Paid	\$
Date Due on _____			Balance	\$

The Renter is allowed 2 free hours of set-up time just prior to the rental event. Any additional time will be \$120.00 per hour. The property must be vacated and ready for lock-up at the end of said rental agreement.

A deposit of \$100.00 dollars is payable upon execution of this contract and required to hold the rental date. The deposit maybe refunded it the owner is notified at least 30 days prior to rental date.

The remaining balance is due no less than 14 days prior to the rental date.

Printed Name: _____

Address: _____

Phone: _____

Additional contact: _____

The American Legion U.S.S. Tampa Post 5

3810 West Kennedy Boulevard

Tampa, Florida 33609

813-870-0505

Hall Rental Rules

By renting our hall, you or your organization are:

- Assuming all liability and responsibility for any damages to premises, contents, and surrounding areas.
- Assuming all liability and responsibility for any and all infractions or actions during the rental period.

General:

- No smoking allowed in the building.
- No alcoholic beverage in a marked container is allowed to be consumed outside the confines of the building.
- Alcoholic beverages may be brought, served, and consumed inside the hall. However, it is not permitted to sell alcoholic beverages on the premises.
- An administrator will make periodic inspections of the hall and parking lot.
- No behavior or party activity that would reflect negatively on the American Legion.
- Teenage parties must have a Tampa Police Officer (off duty) for security or security company (licensed, bonded, and insured). This must be paid for in advance when the deposit is taken.
- No rave parties or unsupervised teenage parties are allowed.

Decorating:

- Free standing decorations that do not attach to walls, fixtures, ceiling, fans, or doors are permitted.
- The renter is not allowed to use nails, packing tape, duct tape, or push pins to hang decorations.
- Nothing is allowed to hang from the fans or ceiling, such as balloons and streamers.
- No lighted materials are allowed in the building, such as candles and fireworks. Battery powered or electric candles are permitted.

Capacity:

- 175 people is the maximum capacity per the Fire Marshall.

Kitchen:

- The kitchen stove and oven may be used for warming only, no cooking or frying of foods is permitted.
- The microwave, ice machine, large sliding glass door refrigerator, oven, stove, sink, and large counter are available for use.
- There is a service window between the kitchen and hall.

Cemetery:

- No ceremonies or rituals are permitted on Cemetery grounds without prior permission.
- No disrespectful activities are permitted on the Cemetery grounds.

Parking:

- Parking in permitted areas and not use local businesses parking lots during the times of rental period.
- The front gates will open two hours prior to an event.
- During an event, the front gates must remain open.
- Gates will be closed and locked after the last vehicle leaves.

Doors:

- During the rental, all doors must be unlocked.
- During the rental, no doors can be blocked.

The American Legion U.S.S. Tampa Post 5

3810 West Kennedy Boulevard

Tampa, Florida 33609

813-870-0505

Follow the Law:

- Must abide by the Florida State Alcoholic Beverage & Firearms Division regulations.
- No illegal drug use or underage drinking of alcoholic beverages is permitted on the legion property (including the cemetery).
- No illegal activities are permitted.

1. **LATE CHARGE:** A late fee of \$50.00, shall be added and due for any payment of rent made after the 14 days prior to the rental date. Any dishonored check shall be treated as unpaid rent, and subject to an additional fee of \$50.00.
2. **DESTRUCTION OF PREMISES:** If the premises become totally or partially destroyed during the term of this Agreement so that RENTER'S use is seriously impaired, OWNER or RENTER may terminate this Agreement immediately upon three day written notice to the other.
3. **NOTICES:** All notices to RENTER shall be served at address given to OWNER and all notices to OWNER shall be served at the rental address.
4. **ENTIRE AGREEMENT:** This Agreement constitutes the entire Agreement between OWNER and RENTER. No oral agreements have been entered into, and all modifications or notices shall be in writing to be valid.
5. **RECEIPT OF AGREEMENT:** The undersigned RENTERS have read and understand this Agreement and hereby acknowledge receipt of a copy of this Rental Agreement.

OWNER'S/Agent's Signature: _____ Date: _____

RENTER'S Signature: _____ Date: _____